



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

18176 - Campus Recruitment - 2018 Passing Out Batch

Company	18176
Batch	2018 Passing Out Batch
Joining Date	Will Be Disclosed Later
Date of Campus	Will Be Disclosed Later
Time	Will Be Disclosed Later
Venue	Will Be Disclosed Later
Job Title	GET
Eligible Degrees	B.Tech
Eligible Branches	Mechanical / Electrical
Eligibility Criteria	<ul style="list-style-type: none"> 60% & Above in 10th 60% & Above in 12th 60% & Above in B.Tech Candidate should have completed BE/ B Tech in first attempt. Candidate should have completed in the same year and should not have any gap in between completion and joining
Location	Haryana
Compensation (CTC)	3.50 LPA
Roles & Responsibilities	<ul style="list-style-type: none"> Responsible for smooth functioning of Distribution Centre & Warehouse Activities. Ensuring DC & WH activities and documentation are as per SOP's. Maintain constant interaction with Internal & External Customers for completion as per agreed SLAs. Ensuring Safety & Statutory compliances related to DC & WH Operations, and Infrastructure. Reconciliation of Stock on periodic basis. Analyzing Non/Slow moving stock and take guidelines from HOD for Stock Clearance. Carry out Scrap/Expired Stock Disposal as per policy. Maintaining Material Storage and Housekeeping as per standard norms. Ensuring proper systems in place for Material control / DC & WH Operations. Timely resolution of Internal/External Audit queries. Certification and Processing of Invoices. Guiding and motivating the DC & WH team by continuous interaction. Interdepartmental Co-ordination with SAP /Finance/ Taxation / Procurement / IT / Security / HR to resolve day to day queries. Preparation & monitoring of various reports.

	<ul style="list-style-type: none">• Managing Manpower working in the DC & WH, and Managing Manpower related processes.
Other Desired Skills / Competencies	<ul style="list-style-type: none">• Good Computer Knowledge
Recruitment Process	<ul style="list-style-type: none">• Written Test• Interviews
How to Apply?	<p style="text-align: center;"><u>CLICK HERE</u></p> <p>(Last Date to apply for this placement drive is 31st July 2018 by 12:00 Noon.)</p>

My Best Wishes are with you!

Prof. Dr. Ajay Rana
Advisor